

## **Production Casual Information Package**

### **Role Snapshot**

- Our Production Casuals are members of the Operations team, and are responsible for assisting the Production Manager and core Production staff with staging set ups and moves, bumping in and out, and loading, transporting, and unloading tour equipment
- Production Casuals primarily work at our home venue in Federation Concert Hall, but also travel to other venues around Hobart and Tasmania on occasion
- Production Casuals are supervised by the Production Manager, Production Coordinator, or the Production & Venue Assistant; and may be required to interact with TSO musicians and other event staff on occasion
- There are daytime shifts available, which typically involves staging set ups and loading equipment for transport, and evening concert shifts available which primarily involve bumping out staging and other equipment following a concert
- This is a casual role without guaranteed or set hours, and the casual nature of this role may suit a variety of people passionate about event delivery and production including students; technical or event delivery workers already working part-time or casual jobs; or musicians or other artists looking to supplement their work and income

### **Summary of duties**

- Receive briefings and work under supervision to:
  - Set up staging, orchestral equipment, and instruments for rehearsals, performances, recordings, live streaming, and other activities
  - Contribute to loading and unloading orchestral equipment, at TSOs home venue and other venues across Hobart and on occasion Tasmania
  - Carry out minor troubleshooting, maintenance, and repairs of equipment as required
- Work safely at all times, including participating in safety briefings and following all safety processes and protocols
- Undergo on-the-job training from TSO Production staff as required
- Carry out other relevant duties in line with requirements, skill, and experience

## **Selection Criteria**

- Previous experience in production/staging aspects of live performance preferred but not essential
- Demonstrated knowledge of the skills involved in safe manual handling and relevant standards and practices
- Sound ability to troubleshoot equipment issues, with some maintenance / repair skills well regarded
- Proven team player, with the ability to work flexibly and safely within a small team environment to meet production deadlines
- Possess a level of physical fitness and ability to carry out the inherent duties required of the position
- Interest in music or live performance would be an advantage
- Holding the following certifications or licences would be an advantage. TSO may also choose to facilitate and cover the cost of ongoing training.
  - Manual Handling training
  - White Card
  - Working at Heights certificate
  - Current First Aid training certificate
  - Unrestricted Driver's Licence
  - Test and Tag licence

## **Availability and Rostering**

- Work outside of standard business hours will often be required
- Shifts run for a minimum of 3 hours, however, can sometimes be longer
- TSO will typically seek the availability of Production Casuals 2 – 4 weeks in advance for upcoming shifts, so that rosters can be finalised and distributed
- Depending on the number of casuals required on the roster to deliver our technical needs, you should anticipate between 1 – 3 shifts per fortnight being available
- Penalties and overtime payments are applicable for some shifts

## **Interested?**

- TSO welcomes anyone interested in this role to submit their CV, which TSO will review and keep on file
- Should TSO have a vacancy in this team, or require additional Production Casuals to come onboard during peak periods, TSO will reach out and may invite you to a short informal meeting to discuss the role and your experience further
- Full on-the-job training is provided for successful candidates
- CVs should be submitted in PDF format via [recruitment@tso.com.au](mailto:recruitment@tso.com.au)